



Cegid Notilus

Technical Prerequisites

Travel & Expenses (TNE)

Distribution: public document

Version: June 2024

cegid

About this document

This document describes the technical prerequisites associated with the **Cegid Notilus Travel & Expenses (TNE)** solution in SaaS (Software as a Service) mode published, hosted and operated by Cegid.

This document covers the technical prerequisites relating to workstations, network and telecommunications aspects as well as peripherals. Compliance with these prerequisites is essential for the proper functioning of these solutions.

Cegid cannot be held liable in the event of a malfunction of the solution linked to their non-compliance.

In the case of using other Cegid solutions, the Customer must ensure that they respect the recommendations common to the entire proposed offer. For personalized advice, contact your Sales Engineer.

If users are distributed across distinct geographic sites, it is up to the client to check the latency tests from each of the user sites identified.

Last update	18 June 2024
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1. PROVISION OF CEGID NOTILUS

The **Cegid Notilus Travel & Expenses** (TNE) solution is an application available in SaaS mode, entirely hosted and operated by Cegid.

- Response times optimized using HTML5.
- Shared servers have a dedicated bandwidth of 200 Mbps.
- Each client has a reservation of a least 10 Mbps (QoS).

** The display time of the login page is **2s maximum for French ISPs.***

2. ACCESS TO THE APPLICATION

The application access URL is made up of the application hosting domain, prefixed with the application name.

This name can contain a maximum of 15 characters and is subject to current standards (RFC 3986).

The final URL for accessing the application must be decided before the first installation of the application, subject to availability and validation by the Cegid teams.

3. WORKSTATION

3.1. Browser

Navigation on the Cegid Notilus platform is carried out only in HTTPS via the TLS 1.2 protocol.

Cegid Notilus requires a modern web browser to function properly:

- HTML5 compatible with a minimum cache of 100MB
- Chrome, Firefox and Edge (Chromium engine) in versions N and N-1

3.2. Screen resolution

The minimum screen resolution for Cegid Notilus is 1280 by 800.

3.3. Email client

To communicate emails, Cegid Notilus requires an HTML 5 compatible client.

3.4. PDF reader

Cegid Notilus offers several extractions in PDF format. A PDF reader such as Acrobat Reader X or higher is required to view them.

3.5. Online ticketing reservation module

Self-Booking Tools (SBT) platform accessed by Cegid Notilus and Notilus Travel Hub (Goelett, KDS...) must be set as trusted sites.

3.6. Available languages

The following languages are available in standard:



The default language for a user is the one declared on his profile.



Note: other languages are available in option.

4. TECHNICAL POINTS

4.1. Encapsulation

For security reasons, Notilus cannot be encapsulated in a third-party application (I-FRAME).

4.2. Network equipment

Data flux between the end user and the web server must not be altered.

4.3. Network protocols

- **HTTPS** for the web platform
- **SFTP** for file transfer (* *PGP encryption in option*)

4.4. Messaging

Cegid Notilus emails are sent via our SMTP servers with the following addresses formats: @notilus-tne.cegid.cloud or @notilus-common-services.cegid.cloud.

4.5. Cegid Notilus “Decision”

Decision is a data visualization module (Optional). The installation of the Report Builder is provided by Cegid.

** Report Builder is not useful when the design of reports is done by Cegid.*

5. AUTHENTICATION OPTIONS

Details about the authentication modes can be found in the Cegid Notilus TnE SaaS Charter document.

- **Basic authentication** (*Login / password form*)
- **Identity federation WS-FED** (*IDP-Initiated*)
- **Identity federation SAMLv2** (*SP-Initiated*)
- **Google OpenID Connect**



When using SSO login modes, it is imperative to provide Notilus support an access account on your directory. This is necessary to allow them to connect for support and maintenance.

6. CEGID NOTILUS MOBILE APPLICATION (TNE)

Mobile application is available on the Google play store and Apple store.

Operating System:

- Android version 10.X minimum
- iOS version 15 minimum

The following authorisations must be granted:

- Access to the camera
- Access to files and multimedia content
- Notifications



Note: the way of creating expenses in mobility is based on receipts scanning using photos and an AI engine.

7. DEMATERIALIZATION WITH PROBATIVE VALUE

Digitization of EDM documents:

- **Image format:** JPG/JPEG and PNG
- **Dangerous extensions filtering:** .exe, .js, .bin, .bat, .vbs...
- **Size limit per document:** 3 Mo



WARNING: PDF must not contain forms, be encrypted or signed.